The ISSN International Centre is hiring a Metadata librarian (F/M) specialised in Automated Processing of Bibliographic Data.

The ISSN International Centre (ISSN IC) is an intergovernmental organization established in 1975 by a treaty between France and UNESCO. It is based in Paris (45, rue de Turbigo, 75003) and employs a staff of 14. It consists of three departments: Data and Network technical coordination, Sales, marketing and communication, Information Systems.

The main activities of the ISSN International Centre (www.issn.org) are:
- Updating and enhancing the ISSN International Register, the standardized and global reference database of print and online serial publications,
- Coordinating the activities of the 90 ISSN National Centres worldwide which share their metadata with the ISSN International Centre,
- Assigning ISSN and creating descriptive metadata for international organisations’ publications and publications issued in countries without any ISSN National Centre,
- Marketing the ISSN Register (portal.issn.org) and related services such as ROAD Directory of Open Access Scholarly Resources.

The post holder works within the Metadata and Technical Coordination Department of the ISSN Network and is responsible for the following activities:
- Control quality and consistency of ISSN metadata in Linked Data serialisation formats;
- Cooperate with the IT department and/or the Sales, Marketing and Communication department, to outline and specify innovative services based on data collections;
- Monitor and improve the ingestion of bibliographic data produced by the ISSN National Centres in the ISSN International Register;
- Perform automated or semi-automated processes to improve the coverage and the quality of the ISSN Register;
- Provide expert support to corporate users and ISSN National Centres.
- Assign ISSNs and created MARC21 bibliographic records.

Other related missions may be assigned by the head of the department. A flexible and open approach is therefore expected of the post holder.

Required and desired qualifications and skills
- Master in Library Science or equivalent + relevant experience,
- Expertise in manipulating and batch loading MARC record files
- Expertise in database management, data processing languages and tools (Excel, OpenRefine),
- Expertise in at least one query language such as SPARQL, and one scripting language such as Perl or Python,
- Knowledge of bibliographic standards and formats (MARC21, Unimarc, ISBD, RDA),
- Knowledge of linked data principles, formats and technologies (XML, RDF),
- A basic knowledge of LINUX environment would be desirable,
- Fluent in French and English; a third language is desirable.

Salary and status
- Salary +/- 35 K€ commensurate with experience.
- International status.
- Full-time position.
- 36 days of annual leave.
- 2-year renewable contract.

Contact

Please send cover letter, résumé and the names and contact information of two professional references to Ms Gaëlle Béquet, ISSN IC Director (secretariat@issn.org). Review begins April 1st, 2019. Position open until filled.

Staff shall be selected without any discrimination based on their ethnic or social origin, skin colour, disability, age, marital or parental status, gender or sexual orientation, or political, philosophical or religious beliefs.

ISSN International Centre - Staff Regulations (October 2016)